



# E-NOTICE

Date - 24/08/2024

## Subject : CONTINUOUS ASSESSMENT 2 (CA2) PROCESS

All **B.TECH 3<sup>RD</sup> (REGULAR), 5<sup>TH</sup> & 7<sup>TH</sup>** Sem Students, **BBA, BCA, BBA(HM) 3<sup>RD</sup> & 5<sup>TH</sup>** Sem Students, **M.TECH 3<sup>RD</sup>** Sem Students (if theory paper available) & **MHA 3<sup>RD</sup>** Sem Students of **Institute of Science & Technology** are hereby informed that, they will have to complete their **Continuous Assessment (CA)** process as per Academic Calendar **2024-25** published by the **MAKAUT,WB**.

### This notice is only for CA2

For CA2, every subject Teacher will give a particular topic(s) roll no wise. Subject Teacher will also provide a sample **REPORT FORMAT**.

List of topics with subject teacher's name & contact number, sample **REPORT FORMAT** will be sent to the respective students Group.

All students will have to make a **REPORT (PDF only)** and will have to sent through mail (department wise mail ID are given below) within **08.09.2024**. If any student have any query regarding making **REPORT**, then he/she can contact with the subject teacher.

At the time of sending this mail, Please write in the Subject line as: **NAME-ROLL-STREAM- SEM:** (Example: **DEBJIT PANJA-18201319018-CE-7TH**)

It is mandatory to complete this CA2 activities for all students. If any student fails to submit REPORT, his/her CA2 Marks will not be sent to MAKAUT. He/she will be treated as **ABSENT**.

### Email ids:

DEPARTMENT	MAIL IDS
Civil Engineering	: ca.ist.ce@gmail.com
Mechanical Engineering	: ca.ist.me@gmail.com
EE & EEE	: ca.ist.eee@gmail.com
CSE	: ca.ist.cseit@gmail.com
ECE & AEIE	: ca.ist.eceaeie@gmail.com
Management	: ca.ist.management@gmail.com

By Order, Authorised Signatory