



Date: 23.03.2021

NOTICE FOR ONLINE EXAM OF DIPLOMA 3RD & 5TH SEMESTER STUDENT

All 3rd & 5th Semester Students of **Diploma** Courses are hereby informed that, as per WBSCTVESD Notification Memo No. **WBSCTVESD/TED/SNB/2020-21/0024 Dated, 22nd March'2021**, Odd semester examinations for the students of **2nd and 3rd year (REGULAR & CASUAL)** in the academic session 2020-21 will be held through **Examination in Online Mode (EiOM)**. Schedule for the said examinations has already been published in the official website (www.webscte.co.in) of the Council. For the convenience of all students, following basic guidelines are being issued in connection with the said examinations.

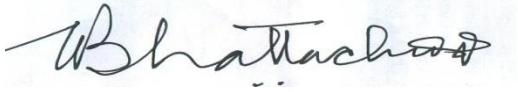
- 1) Duration of EiOM will be 3 hours for Full paper (Full Marks: 70) and 2 hours for Half paper (Full Marks: 35). Examinations will start at **10.00 a.m.** (1st Half) and **2.00 p.m.** (2nd Half) on each day.
- 2) 5th Semester Examinations will be started on and from **30.03.2021 (Tuesday)** and 3rd Semester Examinations will be started on and from **03.04.2021 (Saturday)**. Routine for the examinations has been already published in the official website (www.webscte.co.in) of the Council. All are directed to follow that Exam Routine.
- 3) Institutes will distribute the Question Paper as well as the password to the eligible students through Email/WhatsApp/SMS **15 minutes** before commencement of the examinations i.e. by **09.30 A.M** for 1st Half and by **01.30 P.M** for 2nd Half.
- 4) Students have to write the answer of the questions **in own hand writing** using A4 size pages. Each completed answer script must possess a **FRONT PAGE** (A4 size) carrying details (Branch, Semester, Registration Number, Roll Number, Subject Name & Date of Examination) of the student. A blank copy of the **FRONT PAGE** of answer script has been attached here in under as **Annexure-I**. Students have to take printouts of the blank front page and fill it carefully for each day's examination.
- 5) Students must specify page number at the top of each page of the answer script. No page number is to be specified for the front page.
- 6) Students must write branch name, roll number, registration number & subject name and put full signature at the bottom of each page of the answer script.
- 7) After completion of the examination, students have to upload the scanned copies of their answer scripts along with the front page (in single **pdf form** only) to the same web-portal using the same password. For uploading the answer script, students will get additional time of 30 minutes after the examination hour.
- 8) After completion of the examination, students have to send a scanned copy of the answer script along with the filled in front page (**in single PDF file only**) to the Institute through E- mail mentioned below within the stipulated time. Name of the PDF file must have the format as <Registration Number><Date of Examination><Subject Code><Branch>. [Example: For an Electrical Engineering student having registration number D18199988, PDF file for Electrical Measuring Instrument (Subject Code 321-S) and date of examination 12-04-2021, PDF file must be named as **D18199988_12042021_321_EE**].

Department wise E-Mail ids :

- For Civil Engineering Students : istce20@gmail.com
For Mechanical Engineering Students : ist2020.me@gmail.com
For Electrical Engineering Students : istee2020@gmail.com
For Computer Science & Technology Students : ist.cse2020@gmail.com

- 9) In case of **Drawing Subjects** (e.g. MECHANICAL ENGINEERING DRAWING and CIVIL ENGINEERING DRAWING), Scanning of drawing sheet should be done in parts. **Each scanned page should contain only one drawing.** Students must write roll number, registration number and put full signature at the bottom of each page. After completion of the examination, students have to send scanned copies of the parts of drawing sheet along with the filled in front page (**in single PDF file only**) to the respective Institute through E- mail/WhatsApp or any other online mode within the stipulated time. Name of the PDF file should have a specific format as <Registration Number><Date of examination><Subject Code><Branch>. [Example: For an Civil Engineering student having registration number D18199998, PDF file for Civil Engineering Drawing (Subject Code 316-S) and date of examination 12-04-2021, PDF file must be named as **D18199998_12042021_316_CE**].

By order.



(Dr. K. Bhattacharya)





**West Bengal State Council of Technical and Vocational Education and Skill
Development**
(Technical Education Division)

FRONT PAGE

3rd/5th Semester Examination, March-2021

BRANCH	
SEMESTER	
REGISTRATION NUMBER	
ROLL	
NUMBER	
SUBJECT OF EXAMINATION	
DATE OF EXAMINATION	
FULL SIGNATURE OF THE CANDIDATE	

INSTRUCTION TO THE EXAMINEES

1. Take print out of this page for each day's examination. Fill it up and attach on the top of the answer script. Use A4 size paper. Leave back side of the front page blank.
2. Use A4 size paper to write your answers. Write answers in own handwriting.
3. Specify page number at the top of each page of the answer script.
4. Write branch name, roll number, registration number, subject name and put full signature at the bottom of each page of the answer script.
5. Do not forget to attach the front page. In absence of duly filled in front page, answer script will be treated as incomplete and will not be considered for evaluation.
6. Send the answer script along with the filled in front page to your Institute (in single pdf form) within the stipulated time for each day's examination.
7. Name of the PDF file should have a specific format as <Registration Number><Date of examination><Subject Code><Branch>.