



A unit of Gopsai Avinandan Sangha

An ISO 9007:2008 Certified Institution

INSTITUTE OF SCIENCE & TECHNOLOGY

Approved by AICTE, Recognised by Govt. of West Bengal & Affiliated to MAKAUT, WB, WBSCTVESD and NCVT

Date: 26.07.2020

NOTICE FOR ASSIGNMENT SUBMISSION OF DIPLOMA STUDENTS

As per notification published by WBSCTVESD, Internal Assessment of Theoretical & Practical (Sessional) Subjects will be conducted by the Institution through online mode only, adopting following methods:

- i) Home assignment through E-mail

So all Diploma students of IST are hereby directed to submit their Assignments through mail. They need not visit College for submission of Assignments.

Please follow the below mentioned steps to send their Assignments:

1. Collect Assignment Files from the College.
2. Download Assignments Question from IST website.
3. Write Answer of the Assignment's Question in the Page provided in the Assignment Files and sign in right bottom of the every page.
4. Please make a Heading/Title page for Every Subject/Paper Code as below :

Name :
Course :
Stream :
Semester :
Roll No :
Subject /Paper Code :
Subject/Paper Name :

5. Please Keep the heading/title page as page no-1
6. Make pdf file for each subject/paper code.
7. Give name of the pdf file according to your subject/paper code.
8. Send all files through mail to : istassignments2020@gmail.com within **10.08.2020**
9. At the time of sending mail , write your details in subject line as :
" **YOUR NAME:COURSE:STREAM:SEM:ROLL NO** "
example : If you are Suresh Maji, student of Diploma Civil Engineering of 6th Sem having Roll no D162051006-02636, then your subject line will be like this :
SURESH MAJI:DIPLOMA:CE:6TH:D162051006-02636
10. Please provide your current Mobile Number.

By order.

(K.Bhattacharya)

