

# INSTITUTE OF SCIENCE & TECHNOLOGY

C.K.Town, Paschim Medinipur

## NOTICE FOR PROJECT/SEMINAR


*It is hereby informed to all the students of Diploma 5<sup>th</sup> Semester, B.Tech 7<sup>th</sup> Semester, BBA/BCA/BHM/MCA 5<sup>th</sup> Semester & M.Tech 3<sup>rd</sup> Semester to contact with the HOD of concern Department for selection of Project/Seminar topics and submission of the name of group members (Max 4 to 5 heads for B.Tech, Diploma & Management & Individual project for M.Tech) positively within 25.11.2018.*

### Guidelines for Preparation of Seminar/Project

*[Important Notes: Students are directed to check & verify the presentation report by their concern Guide/HOD before taking printout. ]*

- 1. Students Have to Submit Minimum Three Copies of Presentation Report :**  
*One for department, one for college authority, one for him/her. For example, suppose there are 2 members in a group, then they have to submit one copy for their department, one copy for college authority and two copies for two students.*
- 2. Project synopsis will have to submit with spiral Binding :**
- 3. Students Have to Submit Three Photocopy of Industrial Training Certificate.**  
*Should be attached in your Presentation Report. Only for B.Tech 7<sup>th</sup> semester students*
- 4. Students Have to Submit One CD (Only For EE/EEE Students) :**  
*Contains: Soft copy of Presentation Report and PPT. CD must be labelled with students Names & Roll numbers.*
- 5. Proforma of PPT :**
  - a). *Slide 1: Title slide ( Should be mention topic name , your name & roll number, name of the department and college name)*
  - b). *Slide 2: Content*
  - c). *Slide 3: Introduction*
  - d). *Slide 4 to Slide 10 : Describe your topic*
  - e). *Slide 11: Conclusion*
  - f). *Slide 12: Thank You slide*

**Note :** *All students are directed to see the Project guideline in our website notice board before Printing Final Project and Hard Binding which should be submitted in Final Semester.*



( K.Bhattacharya)

Principal

